

■ About the handling of personal information

1. The purpose of the use of personal information handled by our company

- (1) Purpose of use of personal information obtained directly from the person in writing
(including information from homepages and e-mails)

Prior to acquisition, we will clearly notify the person in writing.

- (2) Purpose of use of personal information acquired by methods other than the preceding paragraph

Classification	Purpose of use
Customer information provided by the contractor	For usage history management For used car purchase / export procedure processing To respond to inquiries
Business partner information	To confirm the order details (communication record, etc.)
Personal information entrusted to us by our customers due to business consignment	To properly carry out the entrusted business

■ Dissemination of matters related to retained personal data

Regarding the retained personal data held by the Company, notification of the purpose of use, disclosure, correction, addition or deletion, suspension of use, deletion and suspension of provision to third parties requested from the person or his / her agent (hereinafter referred to as "requests for disclosure") will be handled as follows.

a) Name of business operator

GOONET EXCHANGE CO., LTD.

543-16 Maruzuka-cho, Chuo-ward, Hamamatsu City, Shizuoka Japan

b) Personal information protection manager

Manager name: Kengo Sato, CEO

Contact: 053-464-7200

c) Purpose of use of all retained personal data

Classification	Purpose of use
Personal customer information	For user support For usage history management

	For information on our services To respond to inquiries
Business partner information	To confirm the order details (communication record, etc.)
Our employee information	For employee personnel and labor management, business management, health management, security management
Recruitment applicant information for our company	For contacting recruitment applicants and managing our recruitment operations
Specific personal information	For the purpose stated in the law of Social Security and Tax Number System

d) Where to make complaints regarding the handling of retained personal data

GOONET EXCHANGE CO., LTD. Personal information inquiry window

543-16 Maruzuka-cho, Chuo-ku, Hamamatsu-shi, Shizuoka 435-0046

E-mail : info@goo-net-exchange.com TEL : 053-464-7200 (Hours 9:00~18:00※)

※Contacts on Saturdays, Sundays, national holidays, year-end and New Year holidays,
Golden Week, and Obon holiday will be handled on the next business day or later.

e) Authorized personal information protection organization

JIPDEC

Where to apply for resolution of complaints

Personal Information Protection Complaint Counseling Room

Address

Roppongi First Building, 1-9-9 Roppongi, Minato-ku, Tokyo 106-0032

Phone number

03-5860-7565 / 0120-700-779

【This is not a contact for inquiries regarding our products and services.】

f) Procedures for responding to requests for disclosure of retained personal data, etc.

1) Request for disclosure, etc.

For requests for disclosure, etc., please contact the above personal
information inquiry section.

2) Procedures for requesting disclosure, etc.

(1) After accepting your request, we will mail you the prescribed invoice
form "Invoice for Disclosure of Retained Personal Data".

(2) Please mail the completed invoice, documents confirming that you are the agent if requested by an agent, and postal money order for the fee (only for notification of purpose of use and request for disclosure) to the above personal information inquiry section.

(3) After receiving the above invoice, we will inquire about two items of personal information registered with us that can be used to verify your identity (example: phone number and date of birth, etc.).

(4) As a general rule, we will reply to the person in writing (by mail).

3) Documents to confirm that you are an agent when requested by an agent

If the person requesting disclosure, etc. is an agent, please enclose the material certifying that you are the agent and the material certifying yourself. The registered domicile information included in each material should be up to the prefecture, and the information after that should be covered in black. In addition, please send each material without personal number, or have all numbers covered in black.

(1) Documents that prove that you are an agent

<In the case of an agent entrusted by the person to request disclosure, etc.>

Power of attorney (original)

<If the agent is a legal representative of a minor> any copy of the following

copy of family register

Resident's card (with relations)

Other official documents that can confirm the legal representative right

<If the agent is a legal representative of an adult ward > any copy of the following

Certificate of registration regarding guardianship registration, etc.

Other official documents that can confirm the legal representative right

(2) Documents that prove the agent himself

Driver's license

Passport

Health insurance card

Resident's card

4) Fee for requesting notification or disclosure of purpose of use

1000 yen per request

(Please enclose the money order with the invoice you send.)